



Coundon Primary School

Together Everyone Achieves More

COUNDON PRIMARY SCHOOL

NURSERY APPLICATION

Welcome to Coundon Primary School. This may be the first time you have had contact with us or you may have already had children attending our school, whichever is the case we hope you will find the school a welcoming environment for your child/ren and yourself.

There are two different sections to this application. The first gives you the criteria which the school uses to allocate Nursery places and the second is the form you fill in giving details about your child. When you have completed the form please return it to the school office. Please keep the list of criteria as you may need to refer to it in the future.

THE NURSERY SESSIONS ARE:

5 MORNING SESSIONS FROM 8.35AM TO 11.35AM

OR

5 AFTERNOON SESSIONS FROM 12.30PM TO 3.30PM

FULLTIME CHILDCARE IS AVAILABLE IN CONJUNCTION WITH COUNDON KIDZ CLUB. FULL DETAILS WILL BE SENT OUT CLOSER TO YOUR CHILD STARTING IN NURSERY.

A letter will be sent out during the Spring Term (Feb/April), of the year your child will be joining us, asking parents to confirm the place is still required. A second letter will then follow inviting parents to an induction evening and offering a play & stay session in nursery.

Please contact the school office if you are uncertain about any aspect of this form, or any other matter relating to the Nursery. Our staff will be pleased to help.



PLEASE NOTE: OBTAINING A PLACE IN OUR NURSERY DOES NOT GUARANTEE OR GIVE PREFERENCE FOR ADMISSION TO COUNDON PRIMARY SCHOOL.

Yours sincerely
Mrs Natasha Maude
Head Teacher

COUNDON PRIMARY SCHOOL
NURSERY ADMISSIONS POLICY

THE FOLLOWING CRITERIA WILL BE APPLIED WHEN THE NUMBER OF APPLICATIONS EXCEEDS THE NUMBER OF NURSERY PLACES AVAILABLE.

The first criteria is the highest priority and then they proceed in descending order. These criteria have been agreed by the School Governors and are based on guidance received from the Local Education Authority. They are reviewed at regular intervals.

1. Children in the care of the local authority (Looked After Children) or known to Children's Social Care, e.g. CAF or social care referral;
2. Children living in the catchment area for the nursery who have an elder sibling attending the school while they are in the nursery;
3. Children living in the catchment area for the nursery;
4. Children living outside the catchment area who have an elder sibling attending the school while they are in the nursery;
5. Children whose primary daytime carer lives in the catchment area for the nursery;
6. Other children living nearest to the school measured in a straight line.

PLEASE NOTE: Allocations are finalised by the end of March each year. Any applicants applying after this date, although eligible according to the criteria, will not be allocated a place if the nursery is already full.

APPLICATION FOR NURSERY EDUCATION

CHILD'S NAME.....

ADDRESS

POST CODEHOME PHONE NO.....

DATE OF BIRTHMALE/FEMALE.....

LEGAL MOTHER'S NAME

MOBILE TEL NO.....

EMAIL ADDRESS

LEGAL FATHER'S NAME.....

MOBILE NO.....

EMAIL ADDRESS

FATHER'S ADDRESS (IF DIFFERENT FROM ABOVE).....

.....POSTCODE.....

HOME TEL.NO.....

ANY OTHER PERSON RESPONSIBLE FOR CARE OF THE CHILD:

NAME

RELATIONSHIP

DOES THIS CHILD HAVE A SIBLING CURRENTLY ATTENDING OUR SCHOOL: YES /NO

IF YES PLEASE NAME

PARENTS SIGNATURE:..... DATE:

This information will be held in accordance with our Data Retention Policy which can be found on our school website along with our GDPR Policy and Privacy notice